

## Site Plan Checklist

The application will NOT be accepted unless all points below are addressed. This checklist MUST be submitted with the site plan and application. The site plan must be drawn in ink.

The applicant may also submit (in addition to the site plan showing the entire parcel(s)), a more detailed drawing of the area(s) that will be affected by the proposal. Site plans that are overcrowded with information and those that are illegible will be returned to the applicant to be redrawn.

STAFF	APPLICANT	STAFF	APPLICANT		
<input type="checkbox"/>	<input type="checkbox"/>	North arrow	<input type="checkbox"/>	<input type="checkbox"/>	Property address
<input type="checkbox"/>	<input type="checkbox"/>	Tax parcel number(s) for all affected parcels	<input type="checkbox"/>	<input type="checkbox"/>	Site plan scale (ex: 1"=50')
<input type="checkbox"/>	<input type="checkbox"/>	Name of applicant and property owner (if different)	<input type="checkbox"/>	<input type="checkbox"/>	Location, depth, and extent of all clearing, grading & filling
<input type="checkbox"/>	<input type="checkbox"/>	Boundaries, lines showing the dimensions, and size of subject parcel(s)	<input type="checkbox"/>	<input type="checkbox"/>	Location and dimensions of any dedicated easements on or adjacent to the property
<input type="checkbox"/>	<input type="checkbox"/>	<b>N/A</b> Location of all existing and proposed structures, including dimensions and distances from property lines, other structures and critical areas (measurement is from the eave of the structure).	<input type="checkbox"/>	<input type="checkbox"/>	<b>N/A</b> Location of existing on-site septic system components, including tanks, drainfields (include dimensions for primary and reserve), pretreatment units and their distance to structures and property lines
<input type="checkbox"/>	<input type="checkbox"/>	Show general topography of the property and direction of natural drainage, significant terrain features or landforms (ex: top/toe of slope, rock outcroppings).	<input type="checkbox"/>	<input type="checkbox"/>	<b>N/A</b> Location of all proposed wells and the 100' wellhead protection area radius for each
<input type="checkbox"/>	<input type="checkbox"/>	Clearly identify and label the location and names of all existing and proposed roads, on or bordering the property. Show all proposed and existing driveways, trails, and parking areas on the parcel.	<input type="checkbox"/>	<input type="checkbox"/>	<b>N/A</b> Show all existing and proposed underground or above ground storage tanks.
<input type="checkbox"/>	<input type="checkbox"/>	Any critical areas designated under the County's Critical Areas Ordinance, if known, located on or adjacent to the property (ex: landslides, wetlands, water bodies, watercourses, or possible flood zones)	<input type="checkbox"/>	<input type="checkbox"/>	Any additional information which the applicant feels will assist in evaluating the proposal (ex: maps, drawings, photos, and plans).
<input type="checkbox"/>	<input type="checkbox"/>	<b>N/A</b> Location of all wells or drinking water sources and their well head protection areas within 100 feet of the property lines (if known)	<input type="checkbox"/>	<input type="checkbox"/>	

PLEASE SEE NEXT PAGE FOR ADDITIONAL SITE PLAN REQUIREMENTS FOR:

- On-site Septic
- National Scenic Area
- Shorelines
- Boundary Line Adjustments